



FUND RAISING INFORMATION

This form must be completed and approved by the Ronald McDonald House of Eastern NC before any printed materials or sponsors are obtained.

Sponsoring Organization: _____

Address _____ City _____ State _____ Zip _____

Name and Title of Contact Person: _____

Phone Numbers: _____
Home _____ Work _____ Fax _____

Cell Phone : _____ E-mail: _____

Sponsoring Organization's Purpose: _____

Name of Special Event: _____

Description of Event: _____

Location of Event: _____

Address of Event: _____

Date of Event: _____ Start Time: _____ Estimated End Time: _____

Budgeted Cost of Event: _____ Gross: _____ Net: _____

Percentage to be donated to the Ronald McDonald House: _____

Date donation will be made: _____

How the event will be promoted: _____

What duties/responsibilities will the organization assume?

What do you expect the Ronald McDonald House of Eastern NC to do and aid in this project? _____

Will the event involve the serving or association of alcoholic beverages? _____

Will the Ronald McDonald House logo be used in conjunction with other logos, trademarks, etc.? _____ If yes, what? _____

Has the sponsoring organization held a similar event in the past? _____

When and for whom? _____

What were the gross and net from that event? _____

Can we promote the event on the RMH website or other forms of media if available?

Yes ____ No ____

I understand that:

- 1) The sponsoring organization will be financially responsible for operating this event.**
- 2) If liability insurance is required, the sponsoring organization will secure the insurance against claims by participants and spectators.**
- 3) All publicity for the event must be approved by the Ronald McDonald House before it is released.**
- 4) The sponsoring organization will make their financial records for the event available for verification by the Ronald McDonald House.**
- 5) At least 50% of the proceeds from this event must be donated to the Ronald McDonald House and must be presented within 5 business days after the event.**

Sponsor Signature _____ Title _____ Date _____

Representative of Ronald McDonald House of Eastern NC _____ Date _____

A copy of the license to solicit charitable contributions as a charitable organization or sponsor and financial information may be obtained from the Department of Human Resources, Solicitation Licensing Branch, by calling (919)733-4510. Registration does not imply endorsement, approval, or recommendation by the state.

Revised 6/27/11